

General Fund Revenue Carry Forwards				
Description	Purpose of Carry Forward	17/18 Current Budget	Remaining Budget	Carry Forward Request
Planning Policy - Neighbourhood Plans	Received £40k of grants through DCLG - No further grants will be paid unless NP reach adoption, therefore these funds need to be retained to cover the costs of any future referendums and any other potential costs	40,000	31,647	31,647
Dev Policy Serv (PLAN Selby)	Budget approved to support the preparation of Sites Allocations Local Plan and PLAN Selby, Work will continue over the next financial year and the remaining budget is required to facilitate this work	565,760	424,360	424,360
Central CEF	Required to support the CEF in 18/19. During 2017/18 the CEFs have committed to funding more projects and proactively spent balances built from previous years. The carry forward request will be used to support the community development plan for the area and applications.	36,978	14,671	14,671
Western CEF	Required to support the CEF in 18/19. During 2017/18 the CEFs have committed to funding more projects and proactively spent balances built from previous years. The carry forward request will be used to support the community development plan for the area and applications.	37,938	12,656	12,656
Eastern CEF	Required to support the CEF in 18/19. During 2017/18 the CEFs have committed to funding more projects and proactively spent balances built from previous years. The carry forward request will be used to support the community development plan for the area and applications.	34,636	7,219	7,219
Southern CEF	Required to support the CEF in 18/19. During 2017/18 the CEFs have committed to funding more projects and proactively spent balances built from previous years. The carry forward request will be used to support the community development plan for the area and applications.	33,689	3,163	3,163
Pollution Management / Air Quality	Ongoing work associated with the action plan in accordance with the prescribed DEFRA process, will entail costs and along with any remedial action or funding of expected survey work will require the additional budget requested. The action plan and implementation is due to go to Executive for approval in June 18	6,500	5,588	5,588
Business Transformation Staffing	2 salary underspends. 1 x 4a - Business Transformation Officer, funded from GF £35,444, 1 x 4c - Business Transformation & ICT Manager, funded from Reserves £42,899. Neither post recruited in 17/18 due to lack of suitable candidates and projects not being ready. Money will be used to fund a combination of : short term project managers, external consultants and backfilling officers from elsewhere in the business	234,594	89,463	80,000
Benefits & Taxation - local Welfare Assistance	Funding has been received in 17/18 to support Universal Credit (UC) claimants, but due to the delay of full service the budget has not been fully used yet. The budget is required as the costs will increase significantly as demand increases across the district. This will ensure there are enough resources to support new claimants as Universal Credit is fully rolled out	33,707	21,658	21,658
HR - Short Courses fees	To pay for Investors in People Assessment. First part (Staff survey) actually delivered in 2017 but wont be billed until after the full assessment in late April 2018	25,580	8,585	7,500
HR Corp Training Course fees	To contribute to funding Learning Zone in 2018	11,000	4,163	4,000
HR Staffing	Underspend in 2017/18 partially due to non-recruitment of Lead Officer HR. Lead Officer HR has responsibility for OD strategy. OD strategy not progressed until 2017/18 due to lack of capacity/timing. To be used to buy in expertise from NYCC to deliver OD strategy as a defined project	136,419	62,263	15,000
Tadcaster and Villages CEF	Unspent Tadcaster and Villages CEF Budget. Money was split across 2 budget lines (SD0504 3535) - now combined for future use	59,779	24,007	24,007
Benefits & Taxation - NYBTG	Monies are held on behalf of 8 NY authorities, for the purpose of NY Benefits training Group, therefore do not belong to SDC	18,907	8,407	8,407
Data and Systems - Agency staffing	Forms part of the Housing software replacement project that will continue throughout 2018/19	130,000	130,000	130,000
CS - partnerships contributions	Made up of grant awarded from OPCC cannot be taken back as a saving. Commitment to North Yorkshire Police for £1250 not yet paid due to Police payment system. A delivery plan is in place for 2018-19 that this money will support.	5,500	4,649	4,649

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Local Authority Prevent Duty	Funded by OPCC in 2016 to support the delivery of Prevent Duty. Remaining balance will support the Prevent Bronze Group to raise awareness of radicalisation and develop tools for communities to use. A work plan is in place for 2018/19 and SDC is working with NYCC Community Safety officers to provide a consistent and effective programme throughout the year.	1,896	1,642	1,642
Partnership development	£9k committed to Abbots Staith and will contribute to building repairs work agreed in 2017/18. Work will commence in June 18. Commitment for a shared admin role with NY Police for Safer Selby Hub. Due to time delays in commencing the post the 2017/18 contribution will need to be paid in 2018/19. Current subscription to grantfinder is based on a potential discounted 3 year deal. Currently monitoring 1st year effectiveness - if effective, will require funding for remaining 2 years £9265	43,000	31,045	31,045
Homeless persons	Funding has not been used in 17/18 due to delays in receiving the MHCLG guidance document for the new legislation. Plans have now been finalised for spending the 2017/18 funding but will not conclude until 2018/19. Funding will support a number of initiatives : extra staff resource : provide IT support to deliver new legislation : develop correspondence tools : support the development of new tenancy incentives. A further c/fwd will be required for the 2018/19 funding and then the 2019/20 funding to ensure the support is spread over a 3 yr. period as intended	113,244	81,686	70,180
District election	Budget is for the NYCC election which was held in 2017 - needs to be carried forward to resolve any outstanding queries		6,011	6,011
Chairman's allowance	Chairman's budget to be carried forward	5,910	1,863	1,863
Better Together	Due to delays in shared ICT projects the final £50k SDC contribution was not required for 2017/18	50,000	50,000	50,000
Data and systems staffing	To cover ongoing staffing costs in 2018/19 following recruitment	201,440	53,869	53,869
Contingency	Carry forward to support Commissioning Contingency £150,000 and Operational £1,670 (to make up to £150k).	346,277	346,277	151,670
		2,172,754	1,424,892	1,160,805

General Fund Capital Carry Forwards				
Description	Purpose of Carry Forward	17/18 Current Budget	Remaining Budget	Carry Forward Request
Portholme Road collapsed culvert	Stage 1 complete and Stage 2 payments have been paid up to the end of March 2018. the tender process for works to commence shortly with a view to works being carried out over a 12 week period commencing June 2018.	288,734	164,374	164,374
Planning System software	Committed £4,400 for Licensing Consultant x 4 days - £3,525 PARIS service upgrade v3.0.3.3. Upgrades required throughout 2018/19 - Uniform 10.3.1, TLC 10, PA 3.1, DES 10.4.1	60,000	37,274	37,274
DIP System software	Committed £20k for Information @Work server upgrade, app upgrade and software install. Required as a platform for the Channel shift project within the Rev & Ben business unit	20,000	20,000	20,000
Benefits & Taxation System software	Committed £4,500 for O/P Subsidy workbook. Software upgrades for legislative changes and E-billing implementation and config for Annual billing process	15,000	12,675	12,675
Committee Management System software	Committed £18k to ModernGov software. Completed by end of April 2018	18,000	18,000	18,000
Police Co-location Project	Completion of the building works delayed due to contractual negotiations between the parties. Failure to secure the funds in 2018/19 will result in the project not progressing: leading to significant reputation damage for SDC and potentially claims for breach of contract	229,710	229,710	229,710
Bus station refurbishment	Quotations for 3 possible solutions secured - works not progressed as need to engage key stakeholders. Failure to secure funding will result in works not progressing which may impact efforts to improve the town centre offer and visitor economy	53,000	53,000	53,000
Car Park Improvement Programme	Year 1 improvement work have taken longer to come to site due to a number of factors. A contract to undertake work to Market Cross - work scheduled to start 9/4/18. Failure to secure the outstanding budget will significantly impact our ability to deliver the improvement programme across the 9 identified areas. Accrual submitted for £3,656.57 to cover minor works undertaken 2017/18	300,000	286,033	282,376
Selby Park	Remainder of budget required in 2018/19 to upgrade the lighting throughout the park area. Quotations for 3 possible solutions secured - works not progressed as need to engage key stakeholders. Failure to secure funding will result in works not progressing which may impact efforts to improve the town centre offer and visitor economy	45,000	45,000	20,888
Desktops	Used to purchase replacement equipment for ICT training room. Equipment has been purchased and will be received and invoiced in April 2018	17,500	7,448	7,448
ICT Infrastructure	ICT infrastructure improvements for transformation projects. Projects span across digital workforce, police colocation, channel shift and disaster recovery	60,000	33,207	32,082
Servers	To be used for Microsoft licensing as previously agreed, alongside the bid approved for 18/19 onwards. Linked to digital workforce as well as ICT infrastructure. The new licences will begin the functionality of Skype, sharepoint and other MS programs	88,751	55,194	55,194
Software/Hardware	Budget for GIS Digitalisation project which has started and runs to Sep 2018. Remaining budget required for scanning and indexing of property deed packets as well as improvements to GIS system and licensing	100,000	65,641	65,641
Industrial Unit Road adoption	Failure to secure the funding in 2018/19 will result in the required improvements to bring the road up to adoptable standard not progressing. This will result in additional liability for SDC in the future as the current road deteriorates	325,000	325,000	325,000
Private Sector Housing Renewal - Home improvement loans	Ongoing RAS commitments of £12k, also recycled loan funds of £6290 which relate to previous Regional Housing board funding which must be used for Private Sector Housing initiatives. RAS loan limit increased from £4k to £6k in 2018/19. Grants and loans service has returned in-house to SDC from April 18 and therefore is likely to be a more focused approach to supporting vulnerable homeowners with emergency repairs	46,000	43,504	30,000
Disabled Facilities Grant	This is Better Care Fund money. On-going DFG commitments (Approved but not Completed) total £107,000. In addition, new initiatives aimed at increasing take-up of DFG have been approved as part of the Private Sector Housing Assistance Policy 2018. Also, there are on-going discussions regarding the expansion of the adaptations service. The budget should therefore be carried forward to support both committed DFG's and potential increased future demand.	573,958	393,958	250,000
Housing Development Schemes	Loans to SDHT - To continue to fund schemes for Riccall and Ousegate.	1,987,300	1,711,200	1,711,200
		4,227,953	3,501,218	3,314,862

Programme for Growth Revenue Carry Forwards				
Description	Purpose of Carry Forward	17/18 Current Budget	Remaining Budget	Carry Forward Request
P4G Open for business projects fund	Linked to paid-for advertising. Final part of the agreed P4G campaign - this covers March 18 - June 18, using the remaining amount	57,914	18,108	18,108
P4G3 Access to Employment	Required to fund a response and private sector contributions to address the severity of labour market challenges particularly in Sherburn in Elmet.	100,000	100,000	100,000
P4G3 Church Fenton Studios	Carry forward required as liaison is ongoing with the site owners, key regional stakeholders and potential investors as to the site's future. Until these discussions have concluded, the scope of any potential project cannot be clarified.	300,000	300,000	300,000
P4G3 Growing Enterprise (1)	Carry forward to support small business activity, an SME support programme is being developed.	35,000	32,734	32,734
P4G3 Growing Enterprise (2)	As above	50,000	47,027	47,027
P4G3 Business Space and Accommodation Review	Carry Forward required to support the commission of specialist advice on any gaps in the provision for key sectors.	30,000	17,152	17,152
P4G Healthy Living Concepts	Fund expected to be spent across 2017-19 in line with health strategy action plan due to be delivered in 2017-18 in conjunction with IHL and NYCC Public Health. Health Action plan runs until 2020, funds have accrued until Action plan is signed off	50,213	47,176	47,176
P4G3 Stepping-up Housing Delivery	Carry forward to allow further work to be undertaken on how the Council could step-up its strategic enabling role in housing delivery including exploring options for investment in market housing to rent and for sale.	50,000	49,862	49,862
P4G3 Olympia Park	Going forward funding required to provide ongoing legal, property and delivery strategy advice and technical studies to support the strategic allocation in the Local Plan.	200,000	195,000	195,000
P4G Retail Experience STEP	Pop up realm work commissioned in Q1 of 2018/19 for delivery Q2 - work ongoing to develop the medium to long term support and development in the town centre. Links are being made between the STEP work, the Visitor Economy Action Plan and the Station Master Plan work	123,700	108,340	108,340
P4G Retail experience	Tadcaster Riverside Project is an agreed P4G project that is to be delivered. Due to the restructure, team capacity and Environment Agency works in the area, the project was delayed and paused during 2017/18. Work has begun again and the project is set to be delivered in Q3 2018/19	180,000	160,003	160,003
P4G Empty homes	This budget is to cover aspects of work generated through the empty homes project. The budget should be used to pay for the Empty Homes Officer and to support other Empty Homes initiatives. It should be noted that this is revenue funding. There is no capital funding for Empty Homes loans and therefore we may wish to consider if it is possible to capitalise any of this budget to support the loans and grants programme.	115,475	115,475	115,475
P4G3 Green Energy	The ED team only came up to full strength at the beginning of 2018 - as a result certain core projects have not been started or fully implemented. Now involved in specific activities that require funding for the next financial year	50,000	50,000	50,000
P4G Strategic Dev Sites & P4G Strategic Sites masterplan	The budget supports the progression of strategic development sites such as Olympia Park, Cross Hills and other Council assets such as Bondgate and Portholme Road. The fact that the Housing and Regeneration and Economic Development Teams were not established until the autumn of 2017, and the Council has been successful in securing external funding has contributed towards the underspend	391,755	253,387	246,613
P4G Housing Trust	The budget related to the previous structure whereby a Development Officers time was split between working on HRA and SDHT projects. Under the new structure the Housing and Regeneration Team is funded from the P4G Programme	30,000	15,800	15,800
P4G3 Towns Regeneration	Carry forward to allow the development of business cases to fund specific regeneration plans and projects in the towns.	150,000	150,000	150,000
P4G3 Tourism & Culture & Tour De Yorkshire	To be carried forward to allow some early win projects in the action plan to be delivered.	287,130	82,193	82,193
P4G Salaries - Various	To carry forward budget to support posts that have not yet been recruited to or employment commenced partway through the year.	1,102,450	434,859	434,856
		3,303,637	2,177,116	2,170,339

Housing Revenue Account Capital Carry Forwards				
Description	Purpose of Carry Forward	17/18 Current Budget	Remaining Budget	Carry Forward Request
Ousegate Hotel	Programme has been delayed due to the occupancy of the flats requiring work. Funding is required in 2018/19 in order to ensure the planned improvements can proceed once the various flats become vacant	60,000	59,499	59,499
Laurie Backhouse	Works to replace the lift are ongoing. Tenders have been received - contract preparation in progress. Failure to secure the funds will mean the lift cannot be replaced, leading to potentially increased repair costs	28,000	28,000	28,000
Footpath repairs	Programme has been agreed and work to secure procured contractor are underway. Securing the underspend in 2017/18 will enable a greater works of improvement to be carried out in 2018/19. Failure to secure the funding will result in fewer repairs being completed with may potentially result in increased compensation claims to the Council due to personal injury or property damage	30,000	12,237	12,237
Bathroom replacements	A programme of bathroom replacements has been issued with works scheduled to commence April 18. Failure to secure the funding will result in a reduction in the number of bathrooms which will be replaced and impact the repairs and/or voids.	30,000	29,860	29,860
Environment Improvement plan	Works to develop projects with local stakeholders has resulted in deliver being slower than anticipated. The first 2 significant projects for funding have been received and tenders sought for the completion of the works. Failure to secure the funding will result in the projects not proceeding and may result in reputational damage.	182,555	150,488	150,488
St Wilfrid's Court	Budget relates to works required to upgrade lifeline equipment and is to be undertaken as part of wider improvement of the property for which funds have been secured in 2018/19. Failure to carry forward the funding will impact our ability to undertake the upgrade works, which may result in units within the property being harder to let	13,000	13,000	13,000
Garage Sites	Works ongoing - funding is required to ensure work continues in 2018/19. Failure to carry forward will impact our ability to undertake the upgrade works required, with further dilapidation of the sites likely, leading to increased rent loss and anti-social behaviour	20,000	8,572	8,572
Fencing Programme	Contract let over three years to upgrade fencing to the Council's housing stock. Year one of the programme has been successfully completed (accrual submitted for majority of remaining budget). Works for completion on Year two of the programme have been identified and the additional funding will enable more properties to be completed.	50,232	9,783	2,821
External Door replacements	A contract has recently been let and works are scheduled to commence in June. Failure to secure the funds in 2018/19 will severely restrict SDC's ability to upgrade the external doors to our properties resulting in potential water ingress, possible structural damage and ultimately greater costs. In addition, insecure external doors may lead to increased levels of burglary resulting in potentially increased void costs, rent loss and ultimately reputational damage for SDC.	130,000	106,051	106,051
External Cyclical Repairs	Contract let over three years for ongoing external cyclical repairs and associated works programme. Failure to secure the funds in 2018/19 will result in significantly less properties being improved under the programme; with potential impact on the weather tightness of our housing stock. Weather tightness is a key criteria under HHSRS and failure to address such requirements could open SDC to claims of disrepair.	160,000	160,000	160,000
Asbestos Surveys and removal	Implementation of the new Keystone Asbestos module has highlighted significant gaps in the current survey information available. This will necessitate a significant level of surveys in order to ensure SDC fully complies with its obligations under H&S legislation. Failure to secure the funding in 2018/19 will severely impact SDC's ability to deliver the increased level of surveys necessary and potentially leave us exposed to prosecution under the aforementioned legislation. Penalties for failure to adhere to H&S legislation are severe with imprisonment and unlimited fines possible.	30,000	13,232	13,232
Pointing Programme	Contract let over three years for ongoing pointing programme and associated works. Failure to secure the funds in 2018/19 will result in significantly less properties being improved under the programme; with potential impact on the weather tightness of our housing stock. Weather tightness is a key criteria under HHSRS and failure to address such requirements could open SDC to claims of disrepair.	807,994	546,400	546,400
Roof replacements	The tender for the work to replace the roofs at the Hillside estate has recently been received and SDC are now in the process of completing the Section 20 consultation process with leaseholders on the estate. The need to undertake a full Section 20 consultation and the sensitivities around this have resulted in delays to progressing these works. The roofs are in desperate need of replacement having reached the end of their useful asset lifespan and failure to secure these funds in 2018/19 will mean the programme cannot proceed. This will lead to cost pressures on the repairs budget and may ultimately lead to structural failure of the properties.	532,650	521,636	521,636
PH 1 HSG Dev Byram / Egg 15	As a result of the recruitment of the Housing Regeneration Team not being finalised until October 2017, the expenditure on this project has been lower than projected. However, the scheme is now on site and will reach practical completion in January 2018	1,612,000	1,455,711	1,455,711
Asset Management system	Forms part of the Housing software replacement project that will continue throughout 2018/19	511,780	262,083	262,083
		4,198,211	3,376,552	3,369,590